

Angela's Driving School

TERMS AND CONDITIONS OF BUSINESS

Lessons will be for a minimum of one hour duration. On your first lesson you must bring your Provisional or Full License with you, whichever is most recent. Your licence must be checked prior to teaching you to drive as it is a legal requirement.

If the instructor is late for any reason the time will be added at the end of the lesson or at a mutually convenient time for both instructor and pupil. If you are late however, then you lose that period of the lesson.

Payments

If you pay for your lesson on a pay as you go basis the money will be taken at the beginning of each lesson, any block bookings must be paid for in advance. Payment can be made by card or cash.

Cancellations

The instructor reserves the right to rearrange any lessons to a mutually convenient time without liability. My cancellation policy is 48 hours' notice given by pupil will incur a 50% charge of lesson fee, 24 hours' notice or less by pupil will incur 100% charge of lesson fee.

Sign

.....

Print Name

.....

Practical Driving Test

Before booking your driving test you must check with your instructor that you are properly prepared and ready. If you decide you want to cancel your test, you must give the Driving a Vehicle Standards Agency (DVSA) 3 clear working days. They will not refund any monies outside this notice time.

Code of Practice

The Driving and Vehicle Standards Agency (DVSA) Code of Practice for Approved Driving Instructors will be adhered to at all time by:

**Angela's
Driving School
07903 456 064**

CALL OR TEXT

Regarding GDPR rules and regulations, strict privacy will be adhered to as some data will need to be kept on files. By signing below you agree to **Angela's Driving School** keeping this information.

Sign

.....

Print

.....

Complaints and Grievances

If a pupil would like to make a complaint or has a grievance, then they must in the first instance contact Mrs Angela Payne via email:

angela.paynedriving@gmail.com

angela.paynedriving@gmail.com